

Mini-Grant Dos and Don'ts

- Do not request funding for food or parties
- Do not request funds for transportation
- Do not ask for computers
- Grants are for classroom teachers only
- Any approvals required by individual districts-- i.e. for equipment changes to the classroom-- must be submitted along with the grant application
- Submit an itemized budget for equipment and supplies
- Do not use prices from newspapers and magazines or the Internet
- Grant recipients must use approved vendors available from Nassau TRACT
- Do email les@nassautract.org with questions and requests for locating approved vendors
- Do put each section of the grant on a separate page
- Do mark each page with a page number
- Do include a cover sheet dated and signed (grant application form)
- Do ask questions
- Do not include any reference to your school or district in the body of the grant application

Mini-Grant Format

Page 1 - Submit a one page abstract that includes goals and objectives, number and types of students involved, and a description of the project (marked page 1)

Page 2 - Submit a timeline by month (marked page 2)

Page 3 - Submit an itemized budget (marked page 3)

Page 4 - Submit a plan for the evaluation of project (marked page 4)

When writing your proposal please omit the name and any specific reference identifying your school district.

Mini-Grants must include the following information on the cover sheet:

Title of Project
Print your name
Home Address
School District
School
Home Phone and School Phone
Amount of Funding requested
Signature and date

Please complete our online needs assessment survey. Go to www.nassautract.org and follow the links for the survey.

Conference Grant

To provide funds for site visitation of innovative programs/conferences:

- Amount of award not to exceed \$500.00
- Visitation must be completed during the current school year
- Expenditures must be accounted for and validated
- Applicants must complete the required items.
- Review and award decisions will be the responsibility of the Nassau TRACT Policy Board
- No more than two faculty members per school district will be funded
- No more than one grant will be awarded to a teacher each school year
- Grants are reviewed on a first come basis
- Do not include food expenses
- Travel **MUST BE** within New York State

Software Grant

Step One: Complete the application and send it to Nassau TRACT Teacher Center.

Step Two: Submit software name, publisher or vendor, and cost. Attach a copy of catalog page if possible.

Step Three: After receiving letter of approval form from Nassau TRACT, the software you requested will be purchased by Nassau TRACT Teacher Center.

Step Four: After receiving the software you will be expected to submit a lesson plan or unit that implements the software. This material will be publicized in our Teacher Center newsletter and kept on file for other teachers to use.

EMAIL US

les@nassautract.org – etta@nassautract.org

Nassau TRACT Teacher Center
Adelphi University, Harvey Hall, Room 105
Garden City, New York 11530
phone - 516 877-4353 – fax - 516 877-4055
Email - info@nassautract.org
Website – www.nassautract.org



Nassau TRACT

Teacher Center



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PLAN YOUR CALENDAR AROUND YOUR TEACHER CENTER

Start right now and plan your school year around your teacher center.

September – Sign up for one of the Nassau TRACT's fall courses.

October – Write a mini-grant!! – See info in this newsletter.

October 20 – Standards Based Conference – A Day With GRANT WIGGINS

November 28 – Character Education Conference

December – Integrate your winning grant into your curriculum

January 24 – Technology Conference

February – Sign up for one of the Nassau TRACT's spring courses.

March – Parent University

April/May – Evaluate your winning grant

Nassau TRACT can augment your daily teaching. Make arrangements to borrow a digital camera, video camera, laptop computer, projector, DVD/CD burner, or external hard drive. Visit www.nassautract.org for an extensive list of equipment available for loan. Learning new software? Preview software from our software library before you buy. Interested in software we do not currently own? Call or email us your ideas and suggestions so that we may help you.

SMARTBOARDS HAVE ARRIVED

Every satellite center is now equipped with a SMART Board. Teachers in every district have been trained on their use. Stop by your satellite center and talk to the facilitator in your district to see and use this exciting technology. You will never want to use a chalkboard again.

Directors: Les Cohn and Etta Schneiderman - Office Coordinator: Justine Ceriano - Financial Officer: Anna Zurawinsky

Policy Board 2005-2006:

Chairperson: Denise McCabe-Edwards Assistant-Chairperson: James McAleese - BOCES of Nassau County: Carole Metzger

Carle Place: Terri Horan, Mary Conroy - East Rockaway: Gail Beyer, Marge Veltre - Garden City: Donna Getchell

Hewlett-Woodmere: Mona Schwartz, Joan Fortgang - Locust Valley: Shari Zindman, Vicki Steiner

Mineola: Elizabeth Burke - New Hyde Park-Garden City Park: Diane Bolmarcich, Marlene Friedman

Oyster Bay -East Norwich: Ingrid Schnur - Plainview-Old Bethpage: Kathy Abbene, Vicki Ahlsen

Sewanhaka: Thomas Cook, Jennifer Gordon-Tennant - West Hempstead: Barbara Invidiata, Barbara Keilty

Local Education Agency: Mineola - Non-Public Schools: Sr. Kathleen Eagan

BOCES SETRC: Naomi Gershman - Adelphi University: Diana Feige - Business Liason: Geoffrey Miller, PC University

Satellite Center Facilitators:

BOCES: Paul Doliner - Carle Place: Diane Cecere

East Rockaway: Geri Strugatz - Garden City: Lois Kuster - Hewlett-Woodmere: Sandie Litman - Locust Valley: Ken Gould

Mineola: Tracey Campbell, Matt DeLuca - Oyster Bay-East Norwich: Rosemarie Colvin - Plainview-Old Bethpage: Frank Saladino

Sewanhaka: Dan Furnari - West Hempstead: Barbara DelliCarpini, Jennifer Corrado

SAVE THESE DATES

OCTOBER 20, 2005
ANNUAL STRIVING FOR EXCELLENCE
A STANDARDS BASED CONFERENCE
A DAY WITH GRANT WIGGINS

NOVEMBER 24, 2005
CHARACTER ED CONFERENCE

JANUARY 24, 2006
TECHNOLOGY CONFERENCE

We warmly welcome the teachers of
The New Hyde Park-Garden City Park
School District to Nassau TRACT

Attention All 5th Grade Teachers

Computer Associates sponsors a full day field trip to their headquarters for 5th graders. No charge to schools but space is limited to the first schools to sign up at their website. Go to www.digitalschoolhouse.com for registration and more information.

Questions? - Comments? - Suggestions?

Ideas?

Email us at:

les@nassautract.org

etta@nassautract.org

info@nassautract.org

WEBSITES WORTH VISITING

Web English Teacher
www.webenglishteacher.com
Topics include advanced placement to young adult fiction and everything in between. Learn about literature circles, reading guides and Socratic seminars.

Teaching Practice: Lesson Idea
Fabulous Fairy Tales
ali.apple.com/ali_sites/ali/exhibits/1001363
The Apple Learning Interchange provides this lesson plan to help students enhance fairy tales with multimedia and their own dramatic action. Other online resources include a printable how-to for the lesson and tips to help students create their own fairy tales.

The National Writing Project (NWP)
www.writingproject.org
The National Writing Project seeks to improve the learning and teaching of writing in the nation's schools. The NWP seeks to promote exemplary instruction of writing in every classroom in America. It's free to join!

Repeat After Us
www.repeatafterus.com
This Web site provides audio clips of copyright-free poetry, drama, children's literature, prose fiction and non-fiction, stories from around the world and much more.

Marco Polo
www.mped.org
Internet content for the classroom, Marco Polo provides the highest quality Internet Content and Professional Development for K-12 teachers.

National Geographic
www.nationalgeographic.com/xpeditions/atlas
A great Social Studies website for lesson plans, activities and standards for all grades and subjects. A great resource for printable maps.

START THE YEAR OFF RIGHT WRITE A GRANT

Jump-start your year by writing a mini-grant, conference grant or software grant. All the information you need can be found in this newsletter and at our website at www.nassautract.org. Deadline for mini-grants is October 31, 2005. Software and conference grants are awarded until the funding is complete. Please read all the information and start to formulate ideas or collaborate with a colleague for a unique project. Use our funds to do the unit that you have always wanted to do but for which you did not have the resources. If you have any questions about any of the grant applications, call the office or email your questions to les@nassautract.org.

NEED IDEAS? – LOOKING FOR SUGGESTIONS?

Check out the list of previous grant winners and a brief description of their projects at our website – www.nassautract.org. Follow the links on the left to Newsletter. Choose February 2005 and January 2004. This will give you some insight into who are our mini-grant winners and what they are doing. There is nothing more exciting than being a winner. Your students will appreciate your enthusiasm and creativity for your new project/unit. The best part? We pay all your bills!!

What Are Some Suggested Categories for Mini-Grants?

- 1. The Development of Unique Resource Material**
This includes teacher-made materials designed for specific projects, lessons, or units of study.
- 2. Teaching and/or Learning Process**
Research or the exploration of the teaching or learning process as it applies to your students and/or your role as a teacher. This category includes mentoring in a particular content area.
- 3. Collaboration**
This includes business, industry, and other educational or cultural institutions.
- 4. Special Projects**
These may be developed in cooperation with another educational or cultural institution, business or industry. Both the purpose and collaborative effort of the alliance should be clearly defined in the proposal.
- 5. Program and/or Curriculum Enhancement or Remediation**
Programs may be developed for specific classroom, grade level or school projects. This may include content areas, the humanities, or improvement of student achievement. Speakers/consultants may be a part of such a proposal.
- 6. Materials**
This category may be used to purchase materials that will enrich the curriculum and/or motivate students. Specifics as to their incorporation must be clearly defined in the proposal.

