



Nassau TRACT

Teacher Center



Volume 22, Number Four

May, 2007

POSITION AVAILABLE

STAFF DEVELOPMENT DIRECTOR

The Nassau TRACT Teacher Center is searching for a new Staff Development Director. The position is available to applicants with a valid New York State Teaching Certificate and who are currently teaching or retired from teaching in Nassau County. Please send a resume and letter of intent to Nassau TRACT Teacher Center, Adelphi University, Harvey Hall 105, Garden City, New York 11530 to the attention of Search Committee. All applications must be received no later than May 18, 2007.

Qualifications:

- Knowledge of current educational practices and trends
- Awareness of NYSED teaching requirements
- Literate in Microsoft Office
- Computer Friendly

Position Description

- Coordinate three or more educational conferences
- Arrange in-service courses and interview instructors
- Supervise off-site facilitators
- Write SED grant application and end-of-year reports
- Oversee My Learning Plan course registration
- Respond to course related assistance calls/emails
- Attend three NYSED conferences
- Attend monthly meetings at Adelphi University
- Establish office hours (part time/flexible) at Adelphi University

Director: Les Cohn - Office Coordinator: Justine Ceriano
Policy Board 2006-2007: Chairperson: Denise McCabe-Edwards
Assistant-Chairperson: James McAleese - BOCES of Nassau County: Denise McCabe-Edwards, Carole Metzger
Carle Place: Terri Horan, Mary Donnelly - East Rockaway: Gail Beyer, Marge Veltre - Garden City: James McAleese, Donna Getchell
Hewlett-Woodmere: Mona Schwartz, Joan Fortgang - Locust Valley: Shari Zindman, Vicki Steiner
Mineola: Elizabeth Burke, Tracey Campbell - New Hyde Park-Garden City Park: Jennifer Scamell, Susan Schlueck
Oyster Bay -East Norwich: Maria Gillespie - Plainview-Old Bethpage: Kathy Abbene, Vicki Ahlsen
Sewanhaka: Thomas Cook, Jennifer Gordon-Tennant - West Hempstead: Barbara Invidiata, Barbara Keilty
Local Education Agency: Garden City - Non-Public Schools: Sr. Kathleen Eagan
BOCES SETRC: Naomi Gershman - Adelphi University: Diana Feige, Joann Cosentino - Business Liason: Geoffrey Miller, PC University
Satellite Center Facilitators: - BOCES: Paul Doliner - Carle Place: Diane Cecere
East Rockaway: Geri Strugatz - Garden City: Lois Kuster - Hewlett-Woodmere: Sandie Litman - Locust Valley: Ken Gould
Mineola: Matt DeLuca - New Hyde Park-Garden City Park: Diane Bolmarcich - Oyster Bay-East Norwich: Debi Hom, Ellen Rotolo
Plainview-Old Bethpage: Doug Olitsky - Sewanhaka: Dan Furnari - West Hempstead: Barbara DelliCarpini

WRITE A MINI-GRANT

What Are Some Suggested Categories for Mini-Grants?

1. Program and/or Curriculum Enhancement or Remediation Programs may be developed for specific classroom, grade level or school projects. This may include content areas, the humanities, or improvement of student achievement. Speakers/consultants may be a part of such a proposal.
2. The Development of Unique Resource Material This includes teacher-made materials designed for specific projects, lessons, or units of study.
3. Teaching and/or Learning Process Research or the exploration of the teaching or learning process as it applies to your students and/or your role as a teacher. This category includes mentoring in a particular content area.
4. Collaboration - This includes business, industry, and other educational or cultural institutions.
5. Special projects may be developed in cooperation with other educational or cultural institutions, business or industry. Both the purpose and collaborative effort of the alliance should be clearly defined in the proposal.
6. Materials - This category may be used to purchase materials that will enrich the curriculum and/or motivate students. Specifics as to their incorporation must be clearly defined in the proposal.
7. **NEW SUPERSIZE MINI-GRANT** – These are to be used for multi-class, grade level, school, or district-wide collaborative projects.
8. Visit our website to view previous years' winners in the December, 2006 Newsletter.

MINI-GRANT FORMAT

Page 1 - Submit a one page abstract that includes goals and objectives, number and types of students involved., and a description of the project. (marked page 1) Page 2 - Submit a timeline by month. (marked page 2) Page 3 - Submit an itemized budget. (marked page 3) Page 4 - Submit a plan for the evaluation of project. (marked page 4) When writing your proposal please omit the name and any specific reference identifying your school district.

Mini-Grants must include the following information on the cover sheet:

Title of the Project
Print your name
Home Address
School District
School
Home Phone and School Phone
Email address
Amount of Funding requested
Signature and date

Forms are available at www.nassatract.org

Please check out our summer course offerings and all future offerings on My Learning Plan
Visit www.nassatract.org and follow the links on the left to courses
The direct link to our catalog is <https://www.mylearningplan.com/WebReg/Catalog.asp?H=1&D=12411>

Parent University – “Internet Safety – What every parent needs to know”
May 17, 2007 – 6:30PM – 9:00PM
Stewart Elementary School
501 Stewart Avenue
Garden City, New York 11530
Registration forms are available at www.nassatract.org and follow the links to conferences

Nassau TRACT Teacher Center
Adelphi University,
Harvey Hall, Room 105
Garden City, New York 11530
phone - 516 877-4353 – fax - 516 877-4055
email - info@nassatract.org
website - www.nassatract.org