



Nassau TRACT

Teacher Center



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IT'S BACK TO SCHOOL - WRITE A MINI-GRANT!!

All rested after a great summer? Took a course and are now inspired? Talked with colleagues and are ready for a collaborative effort? Looking for funding for all these new ideas? Write a mini-grant. We are introducing several super-sized mini-grants of \$2500 each. These can be used for multiple class or grade level projects. All the information you need can be found in this newsletter and at our website at www.nassautract.org. Deadline for mini-grants is October 31, 2006. Software and conference grants are rolling acceptance or until the funding is complete. Please read all the information and start to formulate ideas, or call a colleague and partner up for a unique project. Use our funds to do the unit that you have always wanted to do. Mini-Grant awards will be payable to the winner's district to be designated for the winner's projects.

What Are Some Suggested Categories for Mini-Grants?

1. Program and/or Curriculum Enhancement or Remediation
Programs may be developed for specific classroom, grade level or school projects. This may include content areas, the humanities, or improvement of student achievement. Speakers/consultants may be a part of such a proposal.
2. The Development of Unique Resource Material
This includes teacher-made materials designed for specific projects, lessons, or units of study.
3. Teaching and/or Learning Process
Research or the exploration of the teaching or learning process as it applies to your students and/or your role as a teacher. This category includes mentoring in a particular content area.
4. Collaboration - This includes business, industry, and other educational or cultural institutions.
5. Special projects may be developed in cooperation with other educational or cultural institutions, business or industry. Both the purpose and collaborative effort of the alliance should be clearly defined in the proposal.
6. Materials - This category may be used to purchase materials that will enrich the curriculum and/or motivate students. Specifics as to their incorporation must be clearly defined in the proposal.
7. **NEW SUPERSIZE MINI-GRANT** – These are to be used for multi-class, grade level, school, or district-wide collaborative projects.
8. Visit our website to view previous years' winners in the January, 2006 Newsletter.

Directors: Les Cohn and Etta M. Schneiderman - Office Coordinator: Justine Ceriano

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Mineola: Matt DeLuca - Oyster Bay-East Norwich: - Plainview-Old Bethpage: Doug Olitsky

Sewanhaka: Dan Furnari - West Hempstead: Barbara DelliCarpini

When writing your Mini-Grant

- Do not request funding for food or parties.
- Grants are for classroom teachers/guidance counselors.
- Any approvals required by individual districts--i.e. for equipment changes to the classroom--must be submitted along with the grant application.
- Submit an itemized budget of equipment and supplies.
- Do not use prices from newspapers and magazines.
- Do use the New York State Contract List.
www.ogs.state.ny.us/purchase
- Do email les@nassautract.org with questions and requests for locating approved vendors.
- Do put each section of the grant on a separate page.
- Do mark each page with a page number.
- Do include a cover sheet dated and signed.
- Do ask questions.
- Do not include any reference to your school or district.

Mini-Grant Format

- Page 1 - Submit a one page abstract that includes goals and objectives, number and types of students involved., and a description of the project. (marked page 1)
- Page 2 - Submit a timeline by month. (marked page 2)
- Page 3 - Submit an itemized budget. (marked page 3)
- Page 4 - Submit a plan for the evaluation of project. (marked page 4)
- When writing your proposal please omit the name and any specific reference identifying your school district.

Mini-Grants must include the following information on the cover sheet:

- Title of the Project
- Print your name
- Home Address
- School District
- School
- Home Phone and School Phone
- Amount of Funding requested
- Signature and date

Forms are available at www.nassautract.org

EMAIL US

les@nassautract.org – etta@nassautract.org

Conference Grant

These grants provide funds for site visitations of innovative programs or to attend conferences. The grant covers the cost for registration, mileage, hotel, and travel. Please no food receipts. All visitation occasions must meet with Policy Board approval.

Guidelines:

- Amount of award not to exceed \$500.00.
- Visitation must be completed during the current school year.
- Expenditures must be accounted for and validated.
- Applicants must complete the required items.
- Review and award decisions will be the responsibility of the Nassau TRACT Policy Board.
- No more than two faculty members per school district will be funded.
- No more than one grant will be awarded to a teacher each school year
- Grants are reviewed on a first come basis
- Travel **MUST BE** within New York State

Please submit the following information:

- Name of Conference
- Dates of Conference
- Location of Conference

Please include a brief description of conference content and how it will help you in your professional duties.

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Save These Dates

- October 24 – Mentoring Conference
- November 16 – Standards Conference
- January 17 – Technology Conference